



THE SOLAL[®] AWARDS

REWARDING WORLD-CLASS PLACE MARKETING



2024

ENTRY GUIDELINES

JULY 2024

A MESSAGE FROM THE SOLAL MARKETING AWARDS TEAM

WELCOME TO THE SOLAL AWARDS 2025

The Solal Awards are back!

It's time to celebrate the very best in retail and leisure marketing.

Despite living through challenging times, marketing teams never stop innovating and finding ingenious ways to connect with audiences.

So the Solal Awards offer a moment for you to showcase your most effective work and receive acknowledgement from world-class judges.

With an educational seminar and study tour to Lisbon, it's also an opportunity to learn about best-practice, trends and expert opinions. Plus, a great chance to network with colleagues from around Europe and beyond.

We look forward to judging your entry and seeing you in Portugal.

The Solal Awards Team.

KEY FACTS

The Solal Marketing Awards recognise innovation, excellence and successful marketing performance across retail and leisure destinations.

WHAT IS THE PURPOSE OF THE SOLAL AWARDS?

We have three key aims:

- **To reward excellence, innovation, creativity and effectiveness the place marketing**
- **To educate and inspire marketing practitioners**
- **To showcase industry best practice**

KEY DATES

Entries can cover activities over a two year period between – 1st January 2022 to 31st December 2024.

Entry deadline – 31 January 2025.

Awards seminar and celebration in Lisbon, Portugal – June 2025 (tbc).

WHO CAN ENTER?

The awards are open to shopping centres; leisure and cultural venues; tourist attractions; towns, cities and Business Improvement Districts.

While most entries come from Europe, we also welcome entries from any other country (excluding Russia).

Marketing teams, managing agents, asset managers, developers and owners can enter. Marketing agencies can enter if supported by the asset owner.

Entries are welcome from individual venues but can also include joint applications covering a portfolio of locations or company-wide projects.

ELIGIBILITY

The majority of your programme must have been implemented between 1st January and 31st December 2024.

Multiple entries for the same initiative are not permitted.

Previous entries are ineligible.

ENTRY FEE

Standard price for an entry is €575 for a first entry, then €475 for any subsequent centre or portfolio entry. Special arrangements are in place with some National Councils which will mean a discount on the above charges to €495 (first entry) and €395 (subsequent entry). Please check if your National Council is participating.

The entry fee must be received by bank transfer in GBP Pounds Sterling (not in Euros) by 7th February 2025.

LANGUAGE

All applications must be submitted in English with costs shown in Euros.

AWARDS AVAILABLE

The Solal Shortlist – making the shortlist means you are in the top tier of marketing campaigns.

- **Solal Bronze**
typically entries scoring around 33 points or more
- **Solal Silver**
typically entries scoring around 35 points or more
- **Solal Gold**
typically entries scoring around 40 points or more
- **Solal Platinum**
the top scoring entry
- **Solal Innovation**
the entry that scores highest on Innovation
- **Solal Excellence**
the highest scoring entry with a budget under €10,000.

HOW TO SUBMIT YOUR ENTRY

First, log on to the Solal Awards website and follow the Registration section. Then follow the easy steps to upload your entry.

PUBLICITY

The details of winning entries may be showcased in PR, social media or partner publications.

QUESTIONS?

For additional help or questions please contact the Solal Team via info@solalawards.com

THE AWARD CATEGORIES

STRATEGIC MARKETING

A big campaign idea using multiple marketing channels.

TACTICAL ACTIVATION

Campaigns and activities designed primarily to generate footfall or sales.

GRAND OPENING/EXPANSION/REFURBISHMENT

The marketing of the opening of a new centre, or the re-launch of an existing scheme.

CORPORATE SOCIAL RESPONSIBILITY

Projects which aim to benefit the centre's catchment area or local community.

PUBLIC RELATIONS

Campaigns centred around the communication of key messages in the media, human interest stories and crisis management comms.

BRAND & TENANT PARTNERSHIPS

Rewarding relationships between tenants, third party brands and sponsorships which have achieved positive marketing results.

CUSTOMER SERVICES

Campaigns and initiatives involved in customer service and guest experience.

EMERGING TECHNOLOGY

Projects which have technology at the heart of the programme.

OVERCOMING ADVERSITY

Acknowledging projects which have positively tackled a crisis situation such as the Covid pandemic or a war.

BUSINESS-TO-BUSINESS

Campaigns targeting a business audience to raise the profile of assets and leasing opportunities.

BEST PLACEMAKING

Celebrating temporary or long-term innovations which add to the placemaking experience where people shop, live, eat, work or play.

HOW TO ENTER

YOUR ENTRY MUST BE SUBMITTED ONLINE

Log into this website and follow the registration instructions.

www.solalawards.com

REGISTER FOR A USERNAME AND PASSWORD

You only need to register once and will use your Username and Password to log on in the future.

ADD TO CART

Once you have completed your entry add it to the cart. This will bring you to the Review and Checklist section where you can edit, change or print your entry.

PAYMENT

Payment must be received by bank transfer by 7th February 2025. Note that payment must to be made in GBP Pounds Sterling - not in Euros.

FEES

Standard price for an entry is €575 for a first entry, then €475 for any subsequent centre or portfolio entry. Special arrangements are in place with some National Councils which will mean a discount on the above charges to €495 (first entry) and €395 (subsequent entry). Please check if your National Council is participating.

WHAT TO INCLUDE IN YOUR ENTRY

It is advisable to prepare all the content of your entry in advance in Word and Excel formats. Once completed you can then copy the content into the website. Note the word count restrictions!

DESCRIPTION OF ENTRY

The Description of Entry is a brief summary of the project which sets the scene for the judges and will be used to introduce your entry at the awards ceremony if you win. (Maximum of 700 characters with spaces).

IMAGES FOR THE AWARDS PRESENTATION

You must upload up to 12 images of your campaign. If your entry wins, some of the images will be used during the Solal presentation, Solal finalist brochure and on the Solal Awards website.

Any photographs with copyright must be accompanied by a release from the copyright holder, in addition to any preferred credit acknowledgements. Accepted image file formats: High resolution: JPG, JPEG, PNG, GIF.

SUMMARY

Think of the Entry Summary as the Marketing Plan for the entry.

The Entry Summary has four sections - **The Goals, Action, Results and Budget.**

We recommend using bullets rather than narrative paragraphs where possible.

Please limit your response to a maximum of 2100 characters, including spaces.

GOALS (UP TO 10 POINTS)

- What is the rationale behind the project?
- Why did you implement this proposal?
- Add any available research or business data which helps support the thinking behind the project.
- Outline the basic facts about the project and give a clear understanding of how it is aligned with the overall marketing strategy.

The judges are looking for clear thinking behind the concept and an ability to measure effectiveness. Make sure you provide clear, believable, measurable, SMART objectives.

ACTION (UP TO 10 POINTS)

- How did you deliver the project?
- What did you do to deliver your goals?
- What were the resources employed?
- What was unique in the project development and implementation process? Add relevant supporting evidence such as photographs, videos, and testimonials.

INNOVATION (UP TO 10 POINTS)

- How was your project truly original?
- What obstacles or difficulties were overcome?
- Judges are looking for work that is ground-breaking and sets new standards for the industry.

HOW TO ENTER

RESULTS (UP TO 10 POINTS)

- What was the impact of your project?
- Show qualitative and quantitative results measured against your SMART objectives.
- Show a clear link between costs and results.
- Return on Investment (ROI) demonstrates the euro-to euro return that is achieved from your efforts and the resources invested.

ROI

ROI is the euro-for-euro return that is achieved from your programs and initiatives. ROI is the practice of attributing profit and revenue growth to the impact of marketing initiatives. By calculating return on marketing investment, organisations can measure the degree to which marketing efforts contribute to revenue growth, so we recommend you include an ROI calculation where possible.

ROI % - Return on Investment (ROI) ROI is calculated in the following way.

Financial Gain from the Initiative minus the cost of the Initiative. Divide this by the cost of the Initiative and multiply by 100.

What to include for “financial gain + savings” from an initiative

Total all cost savings such as all revenue generation from sponsorship, sales, or any other income generation PLUS all in-kind, donation and any unpaid media that directly resulted from the initiative, etc....

What to include with “cost of the initiative”

Total all expenses directly associated with the initiative: production, media/social media fees, creative fees, labour, services, and incidentals (the same number used for total expenses in the application)

Example calculation

Total cost of initiative = 25,125

Total savings & financial gains = 75,350

Step 1: $75,350 - 25,125 = 48,225$

Step 2: $48,225 \div 25,125 = 1.919$

Step 3: $1.919 \times 100 = 191.9\%$ or round up to 192%

The total ROI of this initiative = 192

BUDGET (UP TO 10 POINTS)

- Did the amount spent appear to be a wise use of funds?
- Was the budget cost-effective in achieving its aims?
- Was creativity and resourcefulness shown in budgeting without compromising quality and ability to get results.

Show your project budget as a percentage of your overall marketing budget.

Please include all creative fees and agency retainers in your expense summary.

DOCUMENTATION SECTION

Include one digital file that has up to 25 pages of information related to your entry. You may add supporting materials which further explain your entry. This can include a summary of your publicity coverage, advertising, brochures, photos of events, publicity and press releases.

ONLINE

This section allows you to add up to five relevant links.

AUDIO AND VISUAL

You may upload only one audio file, and only one video file per entry. Your audio or video can relate to either the advertising or the publicity of your entry.

All advertising and publicity examples must appear on the same audio or video files. Each file is limited to a maximum of four minutes of content. Judges will view or listen only to the first four minutes of each file.

Accepted audio formats: MP3.

Accepted video formats: 3GP, AAC, AVI, FLV, MP4 and MPEG-2.

You may provide edited and narrated footage of actual events, publicity, and advertising as long as the video clip does not exceed the four-minute limit.

Please note that this must still be considered your only eligible video file.

HOW THE JUDGING WORKS

THE JUDGES

The judging panel is formed of over 20 leading marketing professionals from across Europe and beyond. Entries are scored against specific criteria and each application will be judged multiple times to ensure a balanced score. Judges will not review entries from their own companies or projects where there could be considered to be a conflict of interest.

THE SCORING

The Solal Awards programme is designed to recognise the highest level of marketing excellence, so entries must achieve a minimum number of points to be considered for an award.

Entries are judged on their own merit to ensure that the size of centre or the size of budget do not affect the results.

There is no limit on the number of possible winners so any particular category may have many winners if the quality of entries is high. Conversely, if no entries meet the high standard of excellence required then there might be no winner in a particular category.

During the judging, any submission can be subjected to an audit and verification of the materials submitted.

The judging committee might need to reclassify or disqualify entries if required. All decisions are final and scoring results remain confidential.

TOP TIPS

Here are Ten Top Tips to ensure you have a strong entry.

1: ENTER THE RIGHT CATEGORY

Make sure you enter the most appropriate category. Some criteria overlap between categories so carefully check the definitions before you start.

Your project may be entered into more than one category; however, each entry must be adapted to the category's specific objectives.

2: TELL A STORY

Your entry needs a clear storyline with a beginning, middle and an end. The judges are unlikely to be familiar with your situation, so make sure your entry describes why and what you did, and outlines all the resources employed, the costs and the results.

3: BE CONCISE

The structure of your entry should be clear, concise, and relevant. Use short sentences and bullet points to convey detail.

4: BE SMART

Everything you submit should be Specific, Measurable, Achievable and Realistic, and a clear time frame.

5: BE HONEST

Show how the project achieved good value for money and Return On Investment (ROI), but don't exaggerate - the judges will spot this. If some aspects of the project did not work well, or gave you an idea for improvement next year, then this shows a believable and realistic approach.

6: EXPLAIN WHY

Explain why the idea behind your entry is good and why the implementation was successful. Why did you choose this idea and not something else? Was it aligned with your overall strategy? Did it answer your business brief? Were objectives and goals achieved?

Is this entry a good benchmark for the industry?

7: DON'T FORGET THE POWER OF THE SUPPORTING MATERIAL

Make sure you have solid supporting evidence to show how you achieved your objectives. Images, photographs and/or videos, testimonies and market research results are always great advantages.

8: ALLOW ENOUGH TIME TO CREATE YOUR ENTRY

The best entries are planned well in advance and written with sufficient time for reviewing and editing.

9: BE YOUR OWN BEST CRITIC

Ask tough questions. Are you entering because you think you ought to apply, or because you have an excellent project? Is your entry innovative enough? Will it stand out? If you were a jury member would you give it a high score?

10: TEST THE ENTRY ON SOMEONE ELSE

Get someone not connected with your work to review your submission. If it makes sense to someone unfamiliar with your centre and the details of your project, you likely have a robust project.



GOOD LUCK!